

# LEYBOURNE SS PETER & PAUL C E PRIMARY ACADEMY



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7<sup>th</sup> February 2020

Dear Parents

## School Voluntary Contributions

As you are aware, the Governors and staff at Leybourne Ss Peter & Paul CE Primary Academy are continually looking at ways to develop and improve the school and we are proud of the welcoming and stimulating learning environment that we provide for our children. Carefully planned developments have already greatly enhanced the school building and facilities and offer pupils extended learning opportunities, for example through the introduction of the Forest School programme.

We have a rolling programme to continue the development of our school and enhance learning and the development of healthy lifestyles even further. As you know, our priority at the moment is to replace the school ICT suite computers with laptops that the children can use in their classrooms. This is obviously an expensive commitment, and we are grateful for all your support.

Unfortunately, as you may have heard in the press, schools have seen a significant reduction in funding over the last few years and we simply do not have the resources to pay for all such items from the school's main budget. However, by collecting £30.00 per year per family as a voluntary donation to our School, we can make a real difference to the opportunities we are able to offer the children.

Anyone who is unable to make this level of donation is of course welcome to make a smaller contribution and/or perhaps you could give your time to help in school or at PTFA fund-raising events. Of course, you are free to donate a larger amount if your circumstances allow.

The School is a registered charity and we are therefore able to claim Gift Aid back from the Inland Revenue on eligible donations. So if you are a taxpayer, every pound donated by you is worth £1.20 to the school, making your donation go even further – it couldn't be simpler, all you need do is tick the box!

You can make your donation online via Schoolcomms, by cheque (payable to Leybourne School) or cash: please find attached a slip to be completed and returned to school.

Many thanks for your continued support – it really is very much appreciated.

Kind regards

Tina Holditch



**We promote the learning and development of all children to achieve the  
in a caring, happy Christian environment**



Leybourne Ss Peter & Paul CEP School is part of The Tenax School Trust which is an exempt charity and a company limited by guarantee, registered in England and Wales with company number 07542155. The registered office is at Culverden Down, Tunbridge Wells, TN4 9SH.

**School Voluntary Contributions**

I / We would like to make a voluntary contribution of £\_\_\_\_\_.

This will be paid by (please circle as appropriate) Schoolcomms / Cheque (payable to Leybourne School) / Cash

This voluntary donation is made on behalf of:

Name of child / children \_\_\_\_\_ Year (s) \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

Name(s): \_\_\_\_\_

Address:

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Please complete and return the attached Gift Aid Declaration if the person making the donation is a UK tax payer.



# Charity Gift Aid Declaration – Leybourne Ss Peter & Paul CEP Academy

## Boost your donation by 20p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

**In order to Gift Aid your donation you must tick the box below:**

I want to Gift Aid my donation of £\_\_\_\_\_ to: **Leybourne Ss Peter & Paul CEP Academy**

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

### My Details

Title \_\_\_\_\_ First name or initial(s) \_\_\_\_\_

Surname \_\_\_\_\_

Full Home address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_

Date \_\_\_\_\_

### Please notify the charity if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.